APPLICATION FOR SPECIFIED MEDICAL PROFESSIONS
FOR PROFESSIONAL LIABILITY INSURANCE
(Claims Made Basis)

APPLICANT'S INSTRUCTIONS:

1. Answer all questions. If the answer requires detail, please attach a separate sheet.
2. Application must be signed and dated by owner, partner or officer.
3. Please do not complete application earlier than 45 days before proposed effective date of coverage.
4. PLEASE READ CAREFULLY THE STATEMENTS AT THE END OF THIS APPLICATION.

(PLEASE TYPE OR PRINT IN INK)

1. APPLICANT INFORMATION

a. Full name of Applicant (include professional degree if applicant is an individual): ______________________________

____

b. Principal business premise address: ____
(Street) (County)

____
(City) (State) (Zip)

Please attach a list of additional office addresses.

c. Number of Employees: Full time _____ Part time _____ Seasonal _____ Total _____

d. Business Phone: (   ) ________________________ Home Phone: (   ) ________________________

e. Date of Birth: ________________________ Place of Birth: ________________________

Are you a U.S. citizen? [ ] Yes [ ] No. If No, your status, date of entry into USA: ________________________

f. Square feet of total office space (all locations): ____

g. Your practice:

[ ] Solo practitioner (unincorporated)
[ ] Professional corporation (for profit)
[ ] Solo practitioner (incorporated)
[ ] Professional corporation (non-profit)
[ ] Partnership
[ ] Employee of ____ (Give name of employer)
[ ] Professional Association
[ ] Other (please describe)____

h. Formal business, corporate or partnership name:

i. Please list the names of all partners or members of your professional association/corporation who provide professional services: ____

____

j. Please attach a copy of your letterhead.

k. Is the Applicant a "Covered Entity" under the Health Insurance Portability and Accountability Act of 1996 (HIPAA) Privacy Rule?.. [ ] Yes [ ] No

If yes,

(i) Has the Applicant implemented procedures to comply with the HIPAA Privacy Rule?.................[ ] Yes [ ] No

(ii) Provide the name and title of the Applicant's Privacy Officer.____

Our Business Associate Agreement is available at www.shand.com or by fax by calling (847) 572-6268 (Form No. ZZ50002). This is the only Business Associate Agreement we will recognize.

2. EDUCATION/EXPERIENCE (Individual Applicant Only)

Institution Name and Address	Years of Training	Degree or Certification Attained
______________________	From ________ To ________	______________________
______________________	From ________ To ________	______________________
______________________	From ________ To ________	______________________

(i) Where have you practiced your profession during the last ten years?

In ______________________ From ______________ To______________

In ______________________ From ______________ To______________

In ______________________ From ______________ To______________

(ii) Have you ever failed any professional licensing or specialty organization examination? ....[ ] Yes [ ] No

If yes, please attach a detailed explanation including the dates and location.

3. APPLICANT PRACTICE

a. Please list all the states where you are licensed to practice. If NONE, please attach an explanation. ____________

____

b. Please indicate your professional specialty (CHECK ONE):

[ ] Chiropractor
[ ] Counselor (Describe)
____
[ ] Dental Hygienist
[ ] Hearing Aid Fitter
[ ] Home Health Care Agcy.
[ ] Inhalation Therapist
[ ] Laboratory Technician
[ ] Medical Personnel Pool
[ ] Naprapath
[ ] Nurse, Licensed Practical
[ ] Nurse, Registered
[ ] Nurses Registry
[ ] Occupational Therapist
[ ] Optician
[ ] Optometrist
[ ] Orthotist
[ ] Perfusionist
[ ] Pharmacist
[ ] Physical Therapist
[ ] Psychologist
[ ] Social Worker
[ ] Speech Therapist
[ ] Veterinarian
[ ] Visiting Nurse Assoc.
[ ] X-ray Technician
[ ] Other (Specify) ______________________

c. Please indicate the sources and amounts of actual and projected revenue:

	Source	Amount This Fiscal Year	Amount Next Fiscal Year
(i)	Charitable Contributions:	$__________________	$__________________
(ii)	Government Funding:	$__________________	$__________________
(iii)	Fee for Services:	$__________________	$__________________
(iv)	Other:__________________	$__________________	$__________________
TOTAL GROSS REVENUE		**$**__________________	**$**__________________

d. Please provide the number of patient or client visits:

Type of Visit	Number of Visits Last 12 Months	Number of Visits Next 12 Months
Clinic	__________________	__________________
Laboratory	__________________	__________________
Other (specify)________________	__________________	__________________
TOTAL NUMBER OF VISITS	__________________	__________________

e. Please specify any professional societies or associations in which you are a member: ______________________

____

f. Are you associated with or do you work for a physician or surgeon?...[ ] Yes [ ] No

If yes, please give the name and the specialty of the physician: ______________________

g. Please give the approximate percentage of time spent in the following work locations:

______% Administrative Office	______% Laboratory	______% Hospital Ward (specify)
______% Classroom	______% Operating Room	______________________
______% Emergency Dept of Hospital	______% Outpatient Clinic	______% Professional Office (specify profession)
______% Nursing Home	______% Patient's Home	______________________
______% Other (specify) ____________		

h. Please indicate the approximate division of your patients or clients among:

______% Hemodialysis	______% Psychiatric	______% Bariatrics
______% Holistic Medicine	______% Drug Addicts	______% Physical Rehabilitation
______% Surgical	______% Alcoholics	______% Disability Evaluation
______% Stress Testing	______% Obstetrical	______% Research or Experimental
______% Communicable	______% Dental	______% ____________
______% Family Planning	______% Pediatric	______% ____________

i. Please indicate the number and type of your employees and/or volunteers. IF NONE, STATE NONE.

Type of Profession	No.	Type of Profession	No.
Inhalation Therapists	________	Opticians	________
Laboratory Technicians	________	Optometrists	________
Nurse Anesthetists	________	Perfusionists	________
Nurses, Licensed Practical	________	Pharmacists	________
Nurse Practitioner	________	Physiotherapists	________
Nurses, Registered	________	Social Workers	________
Speech Therapists	________	Other (please specify)	________

j. Are all of the above individuals licensed in accordance with applicable state and federal regulations?[ ] Yes [ ] No
If no, please attach an explanation.

4. APPLICANT PROCEDURES

a. Do you render professional services directly to patients? [ ] Yes [ ] No. If yes, please describe in detail and indicate the extent of supervision by others.

Description of Professional Services	Percent of Time Supervised	Qualifications of Supervisor
______________________	________ %	____________
______________________	________ %	____________
______________________	________ %	____________

b. Do you render professional services that do not involve contact with a patient? [ ] Yes [ ] No. If yes, please describe these services in detail. ______________________

____

c. (i) Do you perform or assist in any surgical procedures? [ ] Yes [ ] No

(ii) Please list ALL surgical procedures performed (including minor surgery): ______________________

____

____

(iii) Is anesthesia (other than topical or by means of local infiltration) administered by either yourself or others? [ ] Yes [ ] No. If yes, please attach a detailed explanation.

(iv) Do you perform or assist in any surgical procedure(s) in a professional office or similar non-hospital facility? [ ] Yes [ ] No. If yes, please attach a detailed explanation.

d. Do you perform radiation therapy?....................[ ] Yes [ ] No

e. Do you perform psychiatric shock therapy? ....[ ] Yes [ ] No

f. Do you compound in bulk, manufacture or wholesale medicine?....................[ ] Yes [ ] No
If yes, please provide a detailed explanation. ______________________

g. (i) Do you perform veterinary services?..[ ] Yes [ ] No
If yes, please indicate the approximate division of your work among the following categories.

________ % Greyhounds ________ % Thoroughbreds

________ % Animals valued over $5,000.

Please attach an explanation including the frequency and the type(s) of animals treated.

h. Do you administer artificial insemination?...[ ] Yes [ ] No
If yes, please answer the following questions:

(i) What type(s) of animals are involved? ____

(ii) Are you responsible for the storage of the semen?...[ ] Yes [ ] No
If yes, please explain. ____

____

(iii) What percent of your practice is involved with artificial insemination? _________ %

i. Are you ever responsible for identifying contagious diseases in your locality and/or for recommending remedial action?..[ ] Yes [ ] No
If yes, please attach a detailed explanation.

5. PERSONNEL

a. Please list the number and type of independent contractors who provide professional services on your behalf. IF NONE, STATE NONE.

No.	Type of Profession	No.	Type of Profession	No.	Type of Profession
______	Inhalation Therapists	______	Laboratory Technicians	______	Nurse Anesthetists
______	Nurses, Licensed Practical	______	Nurse Practitioner	______	Nurse, Registered
______	Opticians	______	Optometrists	______	Perfusionists
______	Pharmacists	______	Physiotherapists	______	Social Workers
______	Speech Therapists	______	Other (specify)________________________		

b. Do you supervise any individuals who are not your own employees? [ ] Yes [ ] No. If yes, please provide a detailed explanation of responsibilities and relationships to the entity which employs these individuals.

c. Please indicate by profession the number of individuals you supervise.

No.	Type of Profession	No.	Type of Profession
_____	Physicians	_____	Laboratory technicians
_____	X-ray technicians	_____	Other (please specify):________________________

6. APPLICANT AFFILIATIONS

a. Do you own or operate any business other than that shown in Question 1(a) above? ....[ ] Yes [ ] No
If yes, please give details on a separate sheet.

b. Are you employed by any individual or entity other than that shown in Question 1(a) above?.............[ ] Yes [ ] No
If yes, please attach an explanation describing details of your responsibilities.

c. Are you under contract to any individual or entity other than that shown in Question 1(a) above? ......[ ] Yes [ ] No
If yes, please attach an explanation describing details of your responsibilities. <u>If your contract contains a hold-harmless agreement, a copy of the contract must be attached.</u>

d. Are you employed by or under contract to any government entity?..[ ] Yes [ ] No
If yes, please attach an explanation including the details of your responsibilities.

e. Do you advertise your professional services in any manner (other than a simple listing in a telephone directory)?..[ ] Yes [ ] No
If yes, please attach a copy of ALL of your advertisements.

f. Are you associated with any agency or organization that engages in any kind of advertising for, or solicitation of, patients?...[ ] Yes [ ] No
If yes, please attach a detailed explanation and a copy of ALL of your advertisements.

g. Do you own (wholly or in part), operate, or administer any hospital, nursing home or other institutions where medical services are customarily rendered? .... [ ] Yes [ ] No
If yes, please give details including the name, location, size and number of beds.

____

____

h. If you have a training school, please complete the following. Attach a separate sheet if needed.

Specify Profession For Which Students Are Being Trained	Max. No. Of Students Per Session	No. of Sessions Per Year	% of Time Involved in Clinical Setting	Number of Faculty	Qualifications of Faculty (e.g. MD, RN, PhD, etc.)

i. (i) Do you use a collection agency? .... [ ] Yes [ ] No
If yes, please state the name of the agency

(ii) Does the agency have the authority to file a collection suit at its discretion? .... [ ] Yes [ ] No

7. APPLICANT HISTORY/CLAIMS

(Attach a detailed explanation for any YES answers)

a. Have you or any of your employees:

(i) Ever been the subject of disciplinary or investigative proceedings or reprimand by a governmental or administrative agency, hospital or professional association? .... [ ] Yes [ ] No

(ii) Ever been convicted for an act committed in violation of any law or ordinance other than traffic offenses? .... [ ] Yes [ ] No

(iii) Ever been treated for alcoholism or drug addiction? .... [ ] Yes [ ] No

(iv) Ever had any state professional license or license to prescribe or dispense narcotics refused, suspended, revoked, renewal refuses or accepted only on special terms or ever voluntarily surrendered same? .... [ ] Yes [ ] No

(v) Ever had any insurance company or Lloyd's cancel, decline, refuse to renew or accept only on special terms their malpractice insurance? .... [ ] Yes [ ] No

b. Please list prior professional liability insurance carried for each of the past four years. IF NONE, STATE NONE.

Policy Insurance Carrier	Policy Number	Limits of Liability	Deductible (If any)	Premium	Inception Mo./Day/Yr.	Expiration Mo./Day/Yr.	Was this a Claims Made Policy Form? Yes	No	Retro Date
							[ ]	[ ]	
							[ ]	[ ]	
							[ ]	[ ]	
							[ ]	[ ]	

c. Has any claim or suit been brought against you and/or any of your employees? .... [ ] Yes [ ] No

If yes, a Supplemental Claim Information Form must be completed for each claim or suit.

d. Are you aware of any circumstances which may result in a malpractice claim or suit being made or brought against you or any of your employees? .... [ ] Yes [ ] No
If yes, please give details on a separate sheet.

* NOTICE TO APPLICANT: The coverage applied for is SOLELY AS STATED IN THE POLICY, which provides coverage on a "CLAIMS MADE" basis for ONLY THOSE CLAIMS THAT ARE FIRST MADE AGAINST THE INSURED DURING THE POLICY PERIOD unless the extended reporting period option is exercised in accordance with the terms of the policy.

WARRANTY: I/We warrant to the Insurer, that I understand and accept the notice stated above and that the information contained herein is true and that it shall be the basis of the policy of insurance and deemed incorporated therein, should the Insurer evidence its acceptance of this application by issuance of a policy. **I/We authorize the release of claim information from any prior insurer to Shand Morahan & Company, Inc., Underwriting Manager for the Company.**

Name of Applicant	Title (Officer, partner, etc.)
Signature of Applicant	Date

SIGNING this application does not bind the Applicant or the Insurer or the Underwriting Manager to complete the insurance, but one copy of this application will be attached to the policy, if issued.

- DEERFIELD INSURANCE COMPANY
- EVANSTON INSURANCE COMPANY
- ESSEX INSURANCE COMPANY
- MARKEL AMERICAN INSURANCE COMPANY
- MARKEL INSURANCE COMPANY

SUPPLEMENT FOR HOME HEALTH CARE, NURSE REGISTRY, INFUSION THERAPY OR OTHER MEDICAL STAFFING FOR PROFESSIONAL LIABILITY INSURANCE FOR SPECIFIED MEDICAL PROFESSIONS

All questions MUST be completed in full.

If space is insufficient to answer any question fully, attach a separate sheet.

1. Full name of Applicant: ______________________________

2. Type of Firm (check all that apply): ______ Home Health Care ______ Infusion Therapy ______ Visiting Nurse Agency ______ Nurse Registry ______ Other Medical Staffing (specify) ______________________________

3. Date Established: ______________________________

4. Location(s) where services are provided (total must equal 100%):
   ______%Home ______%Hospice ______%Nursing Home ______%Assisted Living Facility ______%Hospital ______%Clinic/Doctor's Office ______%Adult Day Care ______% Other Facility (specify)______________________________

5. Employees/Independent Contractors – Annual Staffing:

Type of Employee/Independent Contractor	No. Full-Time	No. Part-Time	Billable Hours Per Year
Employed Registered Nurse			
Contracted Registered Nurse			
Employed Licensed Practical Nurse			
Contracted Licensed Practical Nurse			
Employed Certified Nurse Assistant			
Contracted Certified Nurse Assistant			
Employed Nurse Practitioner/Physician Assistant			
Contracted Nurse Practitioner/Physician Assistant			
Employed Companion/Home Health Aide			
Contracted Companion/Home Health Aide			
Employed Social Worker			
Contracted Social Worker			
Employed Physical Therapist			
Contracted Physical Therapist			
Employed Other Medical (specify) ______________			
Contracted Other Medical (specify) ______________			

Signing this Supplement does not bind the Company to provide or the Applicant to purchase the insurance.

It is understand that information submitted herein becomes a part of our application for insurance and is subject to the same declarations, representations and conditions.

Must be signed by the Applicant, officer, partner or equivalent (within 60 days of the proposed effective date).

______________________________ ______________________________
Name of Applicant Title

______________________________ ______________________________
Signature of Applicant Date

SUPPLEMENTAL CLAIM INFORMATION

Answer all questions completely.

(PLEASE TYPE OR PRINT)

1. Full name of Applicant: ____________________

2. Full name of individual(s) of firm involved in the claim: ____________________

3. Full name of Claimant: Sex: _____ Age: _____
____

4. Was claim or suit
   - ☐ merely threatened, or
   - ☐ limited to claimant's attorney contact (e.g., request of medical records), or
   - ☐ actually filed against you?

5. Date of alleged error: ____________________

6. Date of claim: ____________________

7. Additional defendants: ____________________

8. Disposition of claim:
   - ☐ DISMISSED (Action dropped without any payment to claimant or Statute of Limitations has expired)
   - ☐ ABANDONED (no activity from claimant for over 3 years)
   - ☐ WON by defense
   - ☐ WON by claimant Total Paid $ __________ Amount Paid on Your Behalf $ __________
     Indicate whether _______ Court judgment, or _______ Out of court settlement
   - ☐ OPEN (Provide the following):
     Claimant's settlement demand? $__________
     Defendant's offer for settlement? $ __________
     Insurer's loss reserve $ __________

9. Name of Insurer: ____________________

10. Description of claim (Provide enough information to allow evaluation):
    A. Alleged act, error or omission upon which Claimant bases claim: ____________________
    ____
    ____
    B. Description of case and events: ____________________
    Diagnosis: ____________________
    ____
    Prognosis: ____________________
    C. Type of injury claimed:
    Injury: ☐ Emotional Only ☐ Temporary Disability ☐ Death
    ☐ Cosmetic ☐ Permanent Disability ☐ Other (describe) __________
    ____

I understand information submitted herein becomes a part of my Professional Liability Application and is subject to the same warranty and conditions.

Signature of Applicant ____________________ Date ____________________

PHOTOCOPY THIS FORM AND SUPPLY US WITH SEPARATE INFORMATION FOR EACH CLAIM, SUIT OR INCIDENT.